

**ORGANIZATIONAL MEETING**

**JANUARY 1, 2013**

The Organizational Meeting of the Town Board of Guilderland was held at the Town Hall, Route 20 McCormick's Corners, Guilderland, NY, on the above date at 11:00 AM. The meeting was opened with the Pledge of Allegiance to the flag. Roll call by Rosemary Centi, Town Clerk, showed the following to be present:

Councilman Forte  
Councilwoman Slavick  
Councilman Pastore  
Councilman Maikels  
Supervisor Runion

**ALSO PRESENT:** Richard Sherwood, Town Attorney

Supervisor Runion wished everyone a Happy New Year and welcomed everyone to the evening's meeting.

He stated that the Organizational Meeting was held in order to appoint officials for the 2013 Town year as well as to set forth the general guidelines for business to be conducted during the year.

Supervisor Runion introduced honored guest, County Executive Daniel McCoy. The County Executive gave a brief statement regarding the state of the economy. He touched on such issues as the privatization of the County nursing home, which could stand to realize a considerable savings for the County, that sales tax revenue had increased slightly and that he was looking to continue with his efforts at consolidation, shared services and less duplication of services.

He further stated that he would be making an announcement regarding college tuition.

November of 2013 will be the 300<sup>th</sup> anniversary of the County.

He wished everyone a Happy New Year and thanked Supervisor Runion and the Town Board for doing such a tremendous job.

Supervisor Runion introduced newly elected Assemblywoman Patricia Fahy, who also gave a brief statement and thanked the Town of Guilderland for its support.

Supervisor Runion stated that the State Comptroller's Office had analyzed the Town's tax rate to see whether the Town was in compliance with the legislation.

He stated that he had received an email stating that the tax levy was within the allowable limit and below the tax cap.

He further stated that the sales tax was slowly increasing. Sales tax revenue was \$9.8 million during the recession of 2006 and had increased to \$10.2 million in 2012.

Supervisor Runion continued by explaining that the most crucial increase in the Town's budget was retirement benefits.

In 2000 the contribution by the Town was less than \$20,000.00. In 2012, the Town's contribution was \$2.2 million.

**MOTION #1** Councilman Forte moved to **APPROVE THE FOLLOWING APPOINTMENTS (ONE YEAR TERM, UNLESS OTHERWISE NOTED)**

**a. Stephen Feeney – Chairperson of the Planning Board**

- b. **Thomas V. Robert – Planning Board Member (Term expires Dec. 31, 2019)**
- c. **Peter Barber – Chairperson of Zoning Board of Appeals**
- d. **Thomas Remmert – Zoning Board of Appeals Member (Term expires Dec. 31, 2017)**
- e. **Nicole Ventresca-Cohen – Zoning Board of Appeals Alternate Member**
- f. **John Wemple – Chairperson & Member Environmental Conservation Advisory Council**
- g. **Stuart Reese - Environmental Conservation Advisory Council Member**
- h. **Stephen Albert - Environmental Conservation Advisory Council Member**
- i. **Gordon McClelland - Environmental Conservation Advisory Council Member**
- j. **Steven D. Wickham - Environmental Conservation Advisory Council Member**
- k. **David Heller – Environmental Conservation Advisory Council Member**
- l. **William Young – Chairperson & Member Industrial Development Agency**
- m. **James Shahda – Industrial Development Agency Member**
- n. **Michael Bopp - Industrial Development Agency Member**
- o. **Christopher Bombardier - Industrial Development Agency Member**
- p. **Anthony Carrow - Industrial Development Agency Member**
- q. **Hodgson, Russ LLP, Joseph Scott of Counsel, Attorney to Industrial Development Agency**
- r. **Gustavo Santos – Traffic Safety Committee**
- s. **Dr. Don Doynow – Medical Director, Paramedics**
- t. **Alice Begley – Town Historian**
- u. **Jean Cataldo – Registrar of Vital Statistics**
- v. **Karen VanWagenen – Deputy Registrar of Vital Statistics**
- w. **Rosemary Centi – Passport Agent**
- x. **Janet Thayer – Deputy Town Attorney, Zoning Board of Appeals and Planning Board**

Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #2** Councilwoman Slavick moved to **Authorize Town Supervisor to make provisional appointments.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #3** Councilman Pastore moved to **Designate First National Bank of Scotia, First Niagara Bank, Citizens Bank, J.P. Morgan Chase Bank, Pioneer Commercial Bank, NBT Bank and M&T Bank as official depositories of the Town of Guilderland.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #4** Councilman Forte moved to **Authorize Supervisor and Comptroller to invest Certificates of Deposit in any of the designated official depositories with a third party holding the securities.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #5** Councilwoman Slavick moved to **Authorize Supervisor and Comptroller to sign checks on behalf of the town.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #6** Councilman Maikels moved to **Designate Boswell Engineering, Delaware Engineering, Clough Harbour, Ingalls & Associates, LLP and Spectra Engineering to serve as Town Designated Engineers for 2013.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #7** Councilwoman Slavick moved to **Set meeting dates for the Town Board, Planning Board, Zoning Board of Appeals, and Guilderland Conservation Advisory Council as per Schedule A.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #8** Councilman Forte moved to **Establish mileage rate to coincide with Federal**

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**IRS approved rate per mile for reimbursement to town employees when authorized to use their private vehicles on town business.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #9** Councilman Forte moved to **Authorize the Highway Superintendent and the Superintendent of Water and Wastewater Management to spend up to \$2000 per year for the purchase of tools without prior approval of the town board.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #10** Councilman Forte moved to **Designate the respective Fire Chiefs as Fire Wardens, Appoint a Fire Investigation Team and designate Fire Inspectors for 2013 per Schedule B.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #11** Councilwoman Slavick moved to **Designate the Town Supervisor as Affirmative Action Officer.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #12** Councilman Forte moved to **Designate the Town Supervisor as Emergency Response Officer.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #13** Councilman Maikels moved to **Designate Town Board Members/ Officials as Liaisons to various Town Departments for 2013 per Schedule C.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
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Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #14** Councilwoman Slavick moved to **Designate Altamont Enterprise as Official Newspaper of the Town of Guilderland.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #15** Councilman Forte moved to **Approve holiday schedule for Transfer Station for the year 2013 per Schedule D.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #16** Councilman Forte moved to **Approve a 2% cost of living increase for all non-union employees and elected and appointed officials. (Union employee's benefits and compensation is subject to their respective collective bargaining agreement.)**

Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #17** Councilman Pastore moved to **Approve holiday schedule for non-union Town employees (other than Transfer Station) for 2013 per Schedule E. (Union Town employees holidays are per contract).** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Item #18 on the agenda concerned adopting a resolution creating a third elected Town Judge as authorized by State Legislation pursuant to a permissive referendum.

Supervisor Runion explained that Chapter 190 Laws, 2011, allowed the Town of Guilderland to create a third elected Judge position based on the fact that the current Town Judges had seen an increase in cases, not only traffic but more difficult cases.

In order to create a third elected position, subject to a permissive referendum, Town residents

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could petition for the Town of Guilderland to hold a referendum. The petition would be subject to a 30 day period and would have to be submitted by the end of January. If no petition was filed, the position created would be filled at the next General Election. The Town of Guilderland would not be appointing the third Town Judge. Additional revenues from fines would support the new position.

**MOTION #18** Councilman Maikels moved to **Adopt a resolution creating a third elected Town Judge as authorized by State legislation pursuant to a permissive referendum.**

Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #19** Councilwoman Slavick moved to **Authorize the purchase of a 2011 International truck from Town of McDonough, New York from unexpended Highway Fund Balance.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

**MOTION #20** Councilwoman Slavick moved to **Adjourn the 2013 Town of Guilderland Organizational meeting at 11:50 AM.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Councilman Maikels wished everyone a Happy New Year and stated that the Town's Golf course had great cross country skiing.

Supervisor Runion wished everyone a Happy New Year.

**Respectfully submitted,**

**Rosemary Centi, RMC  
Town Clerk**